

B.L. Agro Industries Limited
Registered Office Address:-B-31, Road No.-2,
Parsakhera, Industrial Area, Bareilly-243502, U.P.
CIN:- U65910UP1993PLC015039



April 13, 2021

Name: Monika Pal
College: Invertis University, Bareilly

Letter of Offer

Dear Monika,

Thank you for exploring career opportunities with B.L. Agro Industries Ltd. You have successfully completed our initial selection process and we are pleased to make you an offer.

Kindly find your offer for the position of **Graduate Trainee** in our organization. Your gross salary including all benefits will be **Rs. 2,50,000/-p.a.** (Rupees Two Lacs Fifty Thousand only).

We would like you to join us on or before **July 15, 2021**. In case you do not report on the said date, your offer will stand cancelled. A formal appointment letter will be issued to you on your joining the organization (subject to complete documentation). Please report at 0900hrs and get in touch with the Human Resource Department on your joining date to complete all joining formalities. Kindly send softcopies of following documents prior to your joining: -

1. Educational Certificates
2. Mandatory Identification: PAN Card & Aadhar Card
3. Medical Fitness Certificate
4. Driving License/ Passport
5. Passport size photographs (Soft Copy- in formals)

Kindly provide your confirmation and acceptance of the above offer by sharing a scanned signed copy of this letter. We request you to keep the terms of this offer strictly confidential.

Yours sincerely,

Amod Kumar

Manager Human Resource
B.L. Agro Industries Ltd

Acceptance of the offer:
I hereby express my willingness to accept this offer and declare that I have clearly understood all the terms and conditions stated in the offer letter.

Name: _____

Signature and Date: _____

Registrar
Invertis University
Bareilly

Director Corporate Relations
Invertis University
Bareilly